



## SUMMONS TO ATTEND ANNUAL COUNCIL MEETING

**Wednesday 15 May 2013 at 7.00 pm**  
Paul Daisley Hall - Brent Town Hall, Forty Lane,  
Wembley, HA9 9HD

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the MEETING OF THE COUNCIL of this Borough.

CHRISTINE GILBERT  
Chief Executive

Dated: Tuesday 7 May 2013

**For further information contact:** Peter Goss, Democratic Services Manager  
020 8937 1353, [peter.goss@brent.gov.uk](mailto:peter.goss@brent.gov.uk)

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## **Brent Community Champion Awards**

Prior to conducting the formal business of the Annual Meeting, the Brent Community Champion Awards will be presented by the Mayor.

# **Agenda**

Apologies for absence

<b>Item</b>	<b>Page</b>
<b>1 To elect the Mayor of the Borough for the municipal year 2013/14</b>	
<b>2 Appointment of a Councillor of the Borough to be Deputy Mayor.</b>	
(An intimation will be received from the Mayor regarding the appointment).	
<b>3 Vote of thanks to the outgoing Mayor</b>	
<b>4 Declarations of personal and prejudicial interests</b>	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
<b>5 Minutes of the previous meeting</b>	1 - 12
<b>6 Political balance</b>	13 - 18
To review the allocation of seats on Council committees in accordance with the Local Government Act 1989.	
<b>Ward Affected:</b> All Wards	<b>Contact Officer:</b> Fiona Ledden, Director of Legal and Procurement Tel: 020 8937 1292 fiona.ledden@brent.gov.uk
<b>7 Notification of appointments to the Executive and appointments to committees and other bodies</b>	
(a) To receive notification of appointments to the Executive, Highways Committee and the Barham Park Trust Committee	
(b) To appoint chairs/vice chairs of committees as required and members/alternates to all committees, joint committees, forums and panels and to appoint co-opted members. (A schedule of nominations will	

be tabled at the meeting).

(b) To appoint or nominate representatives or members to outside bodies and associations. (A schedule of nominations will be tabled at the meeting).

**Ward Affected:** All Wards      **Contact Officer:** Peter Goss,  
Democratic Services Manager  
Tel: 020 8937 1353  
peter.goss@brent.gov.uk

## 8 Municipal calendar of meetings for 2013/14

19 - 36

(a) To agree dates on which the Council shall meet during the ensuing year,

(b) To settle, as far as is considered advisable and practical, the dates and times at which the Executive, committees and other bodies shall meet.

**Ward Affected:** All Wards      **Contact Officer:** Peter Goss,  
Democratic Services Manager  
Tel: 020 8937 1353  
peter.goss@brent.gov.uk

## 9 Urgent business

At the discretion of the Mayor to consider any urgent business.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
  - Toilets are available adjacent to the hall.
  - Vending machines can be found outside The Paul Daisley Hall.
  - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge

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## LONDON BOROUGH OF BRENT

Minutes of the ORDINARY MEETING OF THE COUNCIL  
held on Monday 25 February 2013 at 7.00 pm

### PRESENT:

**The Worshipful the Mayor**  
Councillor Michael Adeyeye

**The Deputy Mayor**  
Councillor Bobby Thomas

### COUNCILLORS:

Aden	Al-Ebadi
Arnold	Ashraf
Mrs Bacchus	Baker
Beswick	Brown
Butt	Cheese
Chohan	S Choudhary
A Choudry	Colwill
Crane	Cummins
Daly	Denselow
Harrison	Hashmi
Hector	Hirani
Hopkins	Hossain
Hunter	John
Jones	Kabir
Kansagra	Kataria
Leaman	Long
Lorber	Mashari
Matthews	McLennan
Mitchell Murray	J Moher
R Moher	Moloney
Naheerathan	Ogunro
Oladapo	BM Patel
HB Patel	HM Patel
RS Patel	Pavey
Powney	Ms Shaw
Ketan Sheth	Krupa Sheth
Singh	Sneddon
Van Kalwala	

### Apologies for absence

Apologies were received from: Councillor Gladbaum

1. **Minutes of the previous meeting**

RESOLVED:-

that the minutes of the previous meeting held on 21 January 2013 be approved as an accurate record of the meeting.

2. **Declarations of personal and prejudicial interests**

The following LEA school governor and children centre positions were noted and treated as declared as a non prejudicial interest by those members indicated:

<b>School</b>	<b>Councillors</b>
Anson	McLennan
Barham Primary	Lorber
Brent Education Tutorial Service	Colwill
Brentfield Primary	John
Byron Court	HM Patel
Carlton Vale	Oladapo
Chalkhill Primary	Bacchus
College Green Nursery	Ketan Sheth
Curzon and Fawood Children Centre	Gladbaum
Fryent Primary	R Moher
Gladstone Park	Choudry
Harlesden Primary	Gladbaum
Harmony Children's Centre	Thomas
Islamia Primary	Choudhry
Kilburn Park	Arnold
Lyon Park Junior	HM Patel
Lyon Park Infants	BM Patel and HM Patel
Mitchell Brook Primary	Van Kalwala
Newfield Primary	Long
Oakington Manor Primary	BM Patel
Oliver Goldsmith	J Moher
Phoenix Arch	Mitchell-Murray
Preston Park Primary	Harrison and HB Patel
Roe Green Infant	Naheerathan and RS Patel
St Andrews/St Francis	Jones
St Gregory's Catholic College	Colwill
St Joseph's Catholic Primary	Moloney
St Joseph's Catholic Infant and Junior	Ketan Sheth

Stonebridge Primary	John
Village School	Kabir
Wembley High	J Moher and R Moher
Wembley Park	Pavey
Willesden Centre for Health & Care	Jones
Willow Children Centre	Gladbaum
Woodfield	Ketan Sheth and Singh

The following membership of the Board of Brent Housing Partnership were noted and treated as having declared a non prejudicial interest:

Councillor Colwill	Councillor Jones
Councillor Ogunro	Councillor Thomas

The following non-prejudicial interests were declared:

<b>Councillor</b>	<b>Interest</b>
Cheese	Kilburn Locality Advisory Board
Chohan	Community governor at Federation of Lyon Park Infant and Junior Schools
Harrison	Lay governor at Crest Academy
John	Tricycle theatre
Kabir	CBA ,Brent
Lorber	Trustee and Director of Friends of Barham Library
HB Patel	Shree Sattavis Gam Patidar Samaj (Europe)
	Brent Indian Association
Pavey	Wembley Locality Board
Powney	West London Waste Authority

### 3. **Mayor's announcements (including any petitions received)**

The Mayor stated that it was likely to be the last time he would chair the Council meeting. He thanked fellow councillors for being kind and generous towards him during his Mayoral term. He especially thanked Councillors Butt, Lorber and Kansagra and officers for their support.

The Mayor announced that in conjunction with Brent Music Service he would be holding a Music Concert in aid of his charity appeal on 20 March 2013 in the Paul Daisley Hall. Tickets could be obtained from his office and the event would be a fantastic opportunity to showcase the Brent Music Service whilst supporting his charity appeal.

The Mayor announced that his 'End of Year' celebration would be held on 10 May 2013 and he hoped to see many councillors there. Further details would be sent out nearer the time.

The Mayor drew attention to the list of current petitions showing progress on dealing with them which had been circulated around the chamber.

The Mayor informed members that the Lord Mayor of the City of London would be visiting the borough on 1 March for a tree planting ceremony in Queens Park.

4. **Appointments to committees and outside bodies and appointment of chairs/vice chairs (if any)**

None.

5. **The 2013/14 Budget and Council Tax**

The Council had before it a report seeking approval of the 2013/14 revenue and capital budgets and to the Council Tax to be levied. The report incorporated key information relating to the Council's current financial position and future projections. It set out the key decisions members were being asked to make on:

- the 2013/14 General Fund revenue budget;
- the 2013/14 Schools Budget;
- the 2013/14 Housing Revenue Account;
- the Council's capital programme for 2013/14 to 2016/17;
- the Council's treasury management strategy; and
- prudential indicators aimed at ensuring the affordability of capital spending and a secure approach to borrowing and investment.

The Leader of the Council addressed the meeting in support of the proposed budget. He referred to what he saw as a divide in politics that saw one side believing that everyone could make a positive contribution to the economy and community and the other believing some people had to lose so that others could win. He expressed the view that government should work for everyone and felt that local government had the ability to make things better which was what the proposed budget aimed to do. Councillor Butt put forward an amendment to the recommendations which proposed an increase in the budget for parking.

Councillor Lorber submitted that much of what the budget aimed to achieve was in fact funded by the Government and was generally supported. He spoke against aspects of the proposed budget and moved an amendment which was circulated around the chamber, which proposed a number of alternatives to the proposed budget. He also referred to the advanced planning for the difficult economic circumstances undertaken by the previous Administration which was now delivering the majority of the savings needed.

Councillor Kansagra spoke against aspects of the proposed budget and moved an amendment which proposed three alternatives to the proposed budget. He voiced his support for freezing the Council Tax. He stated that Government was helping to get more people into work and submitted that it made sense that those people in work should be better rewarded than those on benefits. Councillor Kansagra also pointed to examples of where the Government was taking action to reduce the burden placed upon citizens.

Councillor Hopkins (Chair of the Budget and Finance Overview and Scrutiny Committee) thanked members of the Committee for their contributions to the work



of her committee. She reminded members that the role of the committee was to examine budgets and seek out any potential problems. She also thanked the officers for their work in supporting the committee. The key point in the committee's report was that it had established monthly reporting of up to date information so that any problem areas could be identified early.

Councillor R Moher stated that the present Government's economic policies were affecting local people, with the younger generation facing difficult times through to at least 2015/16. She referred to the unhelpful last minute announcements from Government on the local government settlement and praised officers for being able to produce a budget on time. She added that as the Council became more efficient it was harder to find savings and those that were identified took longer to achieve. An audit of the Council's services would be undertaken and innovative ways of delivering services would continue to be explored.

A general debate followed with members commenting on the proposals from the Executive.

Views were expressed in support of the Council's library transformation programme with recent figures showing the service improving. There were views expressed that the Government was targeting the poor but that the Council would work to protect the less fortunate in the borough. Support was expressed for keeping up the level of reserves that continued to be the lowest in London at a time the Council faced the greatest risk. There was support for the Council freezing Council Tax for the next two years. Reference was made to the customer services transformation project which had seen the service undergo ambitious reform and able to provide a better service. Examples of where the Council had saved money were highlighted. There was reference to the number of children living in the borough under the poverty threshold and the work the Council was doing to intervene to protect these children. It was pointed out that the Council had established a new navigator service designed to provide support to the most vulnerable families in the borough. It was acknowledged that parking was a big issue and it was reported that proposals would be put forward that would respond to the views expressed by people. The comment was made that reference to the Government providing funding to the Council did not tally with the report before members showing the Council's budget had decreased by 26%. Reference was made to the pressure on the children and families service at a time when Brent had a growing population. There was criticism over the Government cutting early intervention programmes and diverting schools funding into setting up free schools. Reference was made to the importance of the Council delivering good public health services upon them being transferred over from the Health Service with particular reference being made to dealing with sexual health matters and providing family planning support. A view was expressed that the Government was out of touch with ordinary working people and the worst off would be most affected by the welfare reform cuts. It was submitted that the Council needed to maintain services for the underprivileged. There was support for the introduction of the London Living wage which would help lift families out of poverty. It was pointed out that rents were to increase by 3.7% and this would go towards addressing the repairs backlog and improving insulation in order to bring tenants' fuel bills down. It was submitted that the Council was fighting for regeneration of the borough through attracting investment. Areas such as Park Royal and Wembley City would provide local jobs for local people. The list of benefit cuts was pointed out as affecting many vulnerable people. It was stated

that the budget supported the voluntary sector. It was said that the Council stood for fairness and that the Government's economic forecasts continued to be wrong.

Opposing views were expressed by reference to the legacy of the previous government and the support the Government was giving through various funding streams. It was submitted that blaming the Government would not improve things. Reference was made to the closure of six libraries and it was submitted that the Council could have afforded to keep them all open. Views were expressed regarding parking charges being too high. A plea was made to reduce the bureaucracy placed on voluntary organisations to account for the money they received.

The Council voted en bloc on the amendments proposed by Councillor Kansagra which was declared LOST.

The Council voted en bloc on the amendments circulated by Councillor Lorber which was declared LOST.

The Council voted on the amendment proposed by Councillor Butt which was declared CARRIED.

RESOLVED:-

**In respect of Section 3**

(i) that the latest forecast for the General Fund outturn (as outlined in Appendix A(i) of the report) for 2012/13 be noted;

(ii) that the 2012/13 budget virements, as outlined in Appendix A(ii) of the report, be agreed;

**In respect of Section 4**

(iii) that the process, including consultation that had led to the budget proposals, be noted;

(iv) that, subject to the budget for parking being increased by £274,000 to be funded by a saving of £210,000 from the ward working budget and savings of £64,000 from Central items (Levies), the General Fund revenue budget for 2013/14, as summarised in Appendix B to the report, be agreed;

(v) that the service area budgets including the cost pressures, savings, fees and charges and other adjustments detailed in Appendices C and D of the report be agreed;

(vi) that Appendix F of the report be noted and that the budget for central items and other budgets as shown at Appendix F be agreed subject to resolution (iv) above,

(vii) to note and, where appropriate, make provision for the contingent liabilities and risks set out in this section of the report;

(viii) that the approach to balances set out in the report be agreed;

(ix) that the report from the Chief Finance Officer in paragraph 4.29 in respect of his statutory duty under Section 25 of the Local Government Act 2003 be received;

**In respect of Section 5**

(x) to note that the Greater London Authority (GLA) precept will be approved at a meeting of the Greater London Assembly on 25 February 2013;

(xi) that the information regarding the limitation of Council Tax increases be noted;

(xii) that it be agreed that there is no surplus or deficit at 31 March 2013 for that part of the Collection Fund relating to community charge;

(xiii) that the advice of the Director of Legal and Procurement set out in Appendix M of the report be noted;

(xiv) that the instalment dates for Council Tax and NNDR for 2013/14, and the recovery policy for Council Tax, as set out in Appendix G(ii) of the report be agreed;

(xv) that applications for reducing Council Tax payable by persons of pensionable age in receipt of a war widows, war widowers or war disablement pension be agreed in accordance with section 13A(1)(c) of the Local Government Finance Act 1992 as set out in Appendix G(iv) of the report;

(xvi) that decisions on other individual applications for reducing Council Tax payable in accordance with section 13A(1)(c) of the Local Government Finance Act 1992 be delegated to the Chief finance Officer as set out in the report;

**In respect of Section 6**

(xvii) that the Medium Term Financial Strategy and the provisional service area cash limits for 2014/15 to 2016/17 set out in Appendix H of the report be agreed;

**In respect of Section 7**

(xviii) that the Schools Budget set out in Appendix I to the report be agreed;

**In respect of Section 8**

(xix) that the Housing Revenue Account budget set out in Appendix J to the report be agreed;

**In respect of Section 9**

(xx) that the latest forecast outturn position on the 2012/13 capital programme be noted, and the revised budgets be agreed;

(xxi) that the 2013/14 to 2016/17 capital programme, as set out in Appendix K(ii) of the report, including the new capital allocations, be agreed;

(xxii) that the inclusion of all capital schemes in the capital programme be noted and that all schemes be subject to the approval procedures set out in the Council's constitution;

(xxiii) that the levels of unsupported borrowing forecast for 2013/14 and future years and the impact on Council Tax levels be noted;

(xxiv) that the policy on repayment of principal in 2013/14 as set out in paragraphs 9.15 to 9.22 of the report be adopted;

**In respect of Section 10**

(xxv) that the Treasury Management Strategy and the Annual Investment Strategy for 2013/14 be agreed;

**In respect of Section 11**

(xxvi) that the requirements of the Prudential Code be noted;

(xxvii) that the Prudential Indicators set out in this section for affordability, capital spending, external debt and treasury management be agreed;

(xxviii) that the arrangements for monitoring and reporting on Prudential Indicators be noted;

**In respect of Section 12**

(xxix) that the procedures for controlling expenditure set out in this section be noted and agreed;

(xxx) that the updated schedule of Provisions and Earmarked Reserves set out in Schedule 1 of Appendix N to the report be agreed;

**In addition**

(xxxi) that the Council's Chief Finance Officer be authorised to:

- (a) make payments on approved capital schemes in 2013/14,
- (b) borrow in 2013/14 up to the limits agreed within the Prudential Indicators,
- (c) enter such leasing arrangements as are necessary to finance the programme for 2013/14 and terminate or renegotiate any existing leases,
- (d) make such minor adjustments to budgets as are necessary;

(xxxii) that, in agreeing the above recommendations and the budget in Appendix B to the report, the effect of all these measures is to produce a Council Tax requirement for the Council's own purposes for 2013/14 of £81,740,638;

(xxxiii) to note that a credit of £1.814m is attributable to the net surplus on the Collection Fund;

(xxxiv) to note that at its meeting on 22 January 2013 the General Purposes Committee calculated the amount of 77,191 as the Council Tax base for the year 2013/14 in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992;

(xxxv) that in relation to the Council Tax for 2013/14 the following amounts be now calculated by the Council for the year 2013/14 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended:

- (a) £1,062,271,000 being the aggregate of the amount that the Council estimates for the items set out in Section 31A(2) of the Act,
- (b) £980,530,362 being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(3) of the Act,

(c) £81,740,638 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year,

(d) £1,058.94 being the amount at (c) above, divided by the amount for the tax base specified above calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year,

(e) **Valuation Bands**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
£	£	£	£	£	£	£	£
705.96	823.62	941.28	1,058.94	1,294.26	1,529.58	1,764.90	2,117.88

being the amounts given by multiplying the amount at (d) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

(xxxvi) to note that for the year 2013/14 the Greater London Authority has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, in respect of the Greater London Authority, for each of the categories of dwellings shown below:

**Valuation Bands**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
£	£	£	£	£	£	£	£
202.00	235.67	269.33	303.00	370.33	437.67	505.00	606.00

(xxxvii) that, having calculated the aggregate in each case of the amounts at (xxxv)(e) above and the precepting authority referred to in (xxxvi) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2013/14 for each of the categories of dwellings shown below:

**Valuation Bands**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
£	£	£	£	£	£	£	£
907.96	1,059.29	1,210.61	1,361.94	1,664.59	1,967.25	2,269.90	2,723.88

(xxxviii) to note that the Chief Finance Officer has determined that the Council's basic amount of Council Tax for 2013/14 is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Act 1992;

(xxxiv) that the Chief Finance Officer be and is hereby authorised:

(a) to give due notice of the said Council Tax in the manner provided by Section 38(2) of the 1992 Act,

(b) when necessary to apply for a summons against any Council Tax payer or non-domestic ratepayer on whom an account for the said tax or rate and any arrears has been duly served and who has failed to pay the amounts due to take all subsequent necessary action to recover them promptly,

(c) to collect revenues and distribute monies from the Collection Fund and is authorised to borrow or to lend money in accordance with the regulations to the maximum benefit of each fund.

## **6. Community Infrastructure Levy**

Government legislative changes mean the Community Infrastructure Levy (CIL) would replace S106 Planning Obligations as the vehicle for funding the infrastructure that supports growth and development. Authorities would collect Community Infrastructure Levy contributions from developers to pay for the infrastructure requirements created by new development, with S106 Planning Obligations restricted in the main to site specific matters. Members had before them the circulated report recommending the Brent CIL Charging Schedule. Concurrently, revised S106 arrangements were proposed through the adoption of the S106 Planning Obligations Supplementary Planning Document

The Executive, at its meeting on 11 February 2013 had forwarded the recommendations in the report circulated to Full Council for approval.

A request was made for funds to be set aside for works at John Billam sports ground and it was agreed this matter would be looked into. The Chair of the Budget and Finance Overview and Scrutiny Committee pointed out that her committee would be looking for CIL spend to be optimized and would be receiving a ward by ward breakdown of spend. Councillor Crane (Lead Member for Regeneration and Major Projects) acknowledged the recent receipt of a letter from Schroder Property Investment Management Ltd but pointed out that there had been no representations received from the company during the two rounds of public consultation carried out. He added that another major land holder in the Wembley area had made a number of comments and now broadly accepted the proposed policy.

RESOLVED:

- (i) that the Brent CIL Charging Schedule be approved, with a CIL commencement date of 1 July 2013, subject to the procedures surrounding the settlement of such a date;
- (ii) that the S106 Planning Obligations Supplementary Planning Document, as agreed by the Executive on 13 February 2012, be adopted, to come into effect concurrently with the CIL commencement date of 1 July 2013;
- (iii) that CIL can be paid in instalments in line with the policy detailed in paragraphs 3.2.3 and 3.2.4 of the report circulated.

## **7. Localism Act 2011 - Pay Policy Statement**

Section 38(1) of the Localism Act 2011 requires England and Welsh local authorities to produce a pay policy statement for 2012/13 and subsequent financial years. Members received the report circulated which informed them of the arrangements that had been put in place within the Council to meet the requirements of the Act.

In answer to a question seeking clarity over the pay multiple shown in the pay policy statement, it was explained that the salary figure shown for the Chief Executive was a maximum figure and that it was the Council's intention to use a starting salary of less than this to bring it into line with the 1:9 ratio shown.

RESOLVED:

that the draft pay policy statement attached to the report circulated be approved as an accurate and factual representation of the Council's pay arrangements for 2013/14 and to note that any updates required during the year would be brought back to a future meeting of Full Council for approval.

**8. Transfer of public health functions - changes to constitution**

Members had before them a report proposing amendments to the Council's constitution in accordance with the statutory requirements to appoint a Director of Public Health and to provide for the new Public Health functions.

RESOLVED:

that the Constitutional changes resulting from the transfer of public health functions from the National Health Service to the Council as shown in Appendix A to the report submitted be agreed.

**9. Urgent business**


None.

The meeting closed at 9.50 pm

COUNCILLOR MICHAEL ADEYEYE  
Mayor

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	<p style="text-align: center;"><b>Annual Council</b> 15 May 2013 <b>Report from the Director of Legal and Procurement</b></p>
<p>For Action <span style="float: right;">Wards Affected: ALL</span></p>	
<p style="text-align: center;"><b>Representation of Political Groups on Committees</b></p>	

## 1.0 Summary

- 1.1 This report deals with rules to be applied on the allocation to political groups of seats on committees established by the Council.

## 2.0 Recommendations

- 2.1 That the Council:
- (i) note the size of each committee
  - (ii) agrees (where the rules of political balance apply) the allocation of seats on committees to each of the political groups as set out in paragraph 3.10
  - (iii) note that the political balance on sub-committees will be reviewed at the first meetings of the General Purposes Committee and the Alcohol and Entertainment Licensing Committee.

## 3.0 Detail

- 3.1 The Council is required to review and determine the representation of the political groups on committees and allocate committee places to political groups accordingly at, or as soon as practicable after, its Annual Meeting.
- 3.2 The allocation is determined by applying the “political balance rules” under the Local Government and Housing Act 1989. These are designed to ensure that the political composition of the Council’s decision making and deliberative committees as far as possible replicates the political composition of the full

Council. Committees are subsequently required to carry out a similar process in relation to any sub-committees they may have.

- 3.3 The rules are that seats must be allocated so far as reasonably practicable in accordance with 4 overriding principles:
- (a) that not all the seats on the body are allocated to the same political group;
  - (b) that the majority of the seats on the body is allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership
  - (c) subject to paragraphs (a) and (b) above, that each political group is allocated the same proportion of the total seats across all the ordinary committees of the Council as the proportion of the members of the authority that belong to that group; and
  - (d) subject to paragraph (a) and (c) above, that each political group is allocated the same proportion of the seats on each relevant body as the proportion of the members of the authority that belong to that group.
- 3.4 Principle (c) refers to "ordinary committees" which under the Act means those appointed under S102 Local Government Act 1972, namely General Purposes Committee, Audit Committee, Planning Committee and Standards Committee.
- 3.5 Principle (d) applies to a "body" to which the Council makes appointments. The Act provides that the bodies to which this principle applies include ordinary committees (as defined above) and ordinary sub committees, advisory committees and sub-committees, and joint committees where at least 3 seats are allocated. By virtue of the Local Government Act 2000 principle (d) also applies to the Overview and Scrutiny Committees.
- 3.6 Accordingly under principle (c) above the General Purposes Committee, the Audit Committee, the Planning Committee and Standards Committee first have to be taken together to determining the number of seats that should be allocated to each group. Then, in accordance with paragraph (d) above, the political balance rules have to be applied to each of those committees individually.
- 3.7 In relation to Overview and Scrutiny committees only principle (d) applies namely that each individual committee must be considered in relation to the political balance principles.
- 3.8 The political balance principles do not apply to the London Councils Joint Committees because only one appointment is made to each.

3.9 The current membership of the authority is 63 consisting of 41 Labour Group councillors, 16 Liberal Democratic Group councillors and 6 Conservative Group councillors.

3.10 The table below sets out the required allocation of seats on the ordinary committees and other committees of the Council according to the Political Balance rules described above. These figures are reached by “rounding out” fractions of seats so as to produce the minimum achievable deviation from the principles set out at paragraph 3.3 above.

<b>Ordinary Committees</b>	<b>Size</b>	<b>Labour 41 65%</b>	<b>Liberal Democrat s 16 25.39%</b>	<b>Conservative 6 9.52%</b>
General Purposes Committee	10	6	3	1
Planning Committee	11	7	3	1
Audit Committee	3	2	1	0
Standards	5	3	1	1
<b>Total</b> in accordance with principle (c) above the balance across these three committees taken together:	<b>29</b>	<b>18</b>	<b>8</b>	<b>3</b>

<b>Other Committees</b>	<b>Size</b>	<b>Labour</b>	<b>Liberal Democrats</b>	<b>Conservative</b>
		<b>41</b> <b>65.07 %</b>	<b>16</b> <b>25.39 %</b>	<b>6</b> <b>9.52%</b>
Children and Young People Overview and Scrutiny Committee	8 (plus 4 voting co-opted members and 2 non-voting co-opted members)	5	2	1
Budget and Finance Overview and Scrutiny Committee	8	5	2	1
Health Partnerships Overview and Scrutiny Committee	8	5	2	1
Partnership and Place Overview and Scrutiny Committee	8	5	2	1
One Council Overview and Scrutiny Committee	8	5	2	1
Call-in Overview and Scrutiny Committee	8	5	2	1

3.11 In addition, the Council has one committee which is not required by law to be subject to the political balance rules described above but to which appointments fall to be made at this meeting. This is the Alcohol and Entertainment Licensing Committee. It was agreed that the political balance rules would as a matter of policy (not law) be applied to the Alcohol and Entertainment Licensing Committee. The effect of this is that the allocation of seats on this committee is as follows:

<b>Committee</b>	<b>Size</b>	<b>Labour</b>	<b>Liberal Democrats</b>	<b>Conservative</b>
		<b>41</b> <b>65.07%</b>	<b>16</b> <b>22.39%</b>	<b>6</b> <b>9.52%</b>
Alcohol and Entertainment Licensing Committee	15	10	4	1

- 3.12 It will be for committees to review the political balance of sub-committees. The review and a determination of the allocation of seats on sub-committees must be carried out as soon as practicable after any occasion on which the members of the committee are changed in consequence of a determination under the 1989 Act and may be carried out on other occasions. It is proposed that such a review take place at the first meeting of the General Purposes Committee which is the only committee to have sub-committees to which the political balance rules apply. It is proposed that a similar review take place at the first meeting of the Alcohol and Entertainment Licensing Committee, although this is not a legal requirement.

#### **4.0 Financial Implications**

- 4.1 There are none arising directly from this report.

#### **5.0 Legal Implications**

- 5.1 These are addressed in the body of the report.

#### **6.0 Diversity Implications**

- 6.1 This report has been screened by officers and there are not considered to be any diversity implications arising from it.

#### **Background Papers**


The Brent Constitution  
Local Government and Housing Act 1989

#### **Contact Officers**

Kathy Robinson, Senior Solicitor, Borough Solicitor's Office at the Town Hall Annexe,  
Town Hall, Wembley. Tel: 020 8937 1368.  
[kathy.robinson@brent.gov.uk](mailto:kathy.robinson@brent.gov.uk)

**Fiona Ledden**  
**Director of Legal and Procurement**

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 <p>The logo of Brent Council, featuring a central coat of arms with a shield, a crown, and two supporters (a lion and a unicorn). The word 'BRENT' is arched above the shield and 'COUNCIL' is arched below it.</p>	<p><b>Annual Council</b> 15 May 2013</p> <p><b>Report from the Director of Legal and Procurement</b></p>
For Action	Wards Affected: All
<b>Municipal Calendar of Meetings 2013/2014</b>	

## 1. Summary

- 1.1 This report presents a draft calendar of meetings for the Municipal Year 2013/2014 (Appendix 1). It reflects the structure currently contained in the Council's constitution.

## 2. Recommendations

- 2.1 That Members agree in principle the dates for Full Council and other meetings to take place during the Municipal Year 2013/2014, as attached in Appendix 1.
- 2.2 That the Democratic Services Manager be authorised to make any subsequent alterations deemed necessary to the calendar during the course of the municipal year, subject to the usual consultation.
- 2.3 That a meeting of Full Council take place on 4 April 2014 only if there is sufficient business to require it and that authority be delegated to the Democratic Services Manager to decide whether this meeting is necessary following consultation with the Group Leaders.

## 3. Detail

- 3.1 Members are asked to agree the dates in the draft calendar of meetings for the municipal year 2013/2014, on which the Council, and its committee/sub-committee meetings, meetings of the Executive and other bodies should be held.
- 3.2 In general, meetings of Council and the Executive are on Mondays whilst most other meetings are on Tuesdays and Wednesdays. With the

exception of the Fostering Panel, Fridays are avoided entirely and Thursdays if possible.

- 3.3 As a basis for putting together the calendar, an attempt has been made to avoid clashes of appointments for Members on the basis of memberships of committees in 2012/2013. However, if any memberships change it may in some cases be necessary to review the frequency of any clashes.
- 3.4 The usual religious holidays have been included on the calendar and meetings have not been arranged on those evenings where it has been deemed inappropriate to hold meetings.
- 3.5 For information purposes the calendar also lists some events organised by other bodies such as the Brent Housing Partnership Board.
- 3.6 The dates of the meetings of the full Council are as follows:
  - 24 June 2013
  - 9 September 2013
  - 18 November 2013
  - 20 January 2014
  - 3 March 2014 (Council Tax and Budget Setting)
  - 14 April 2014 (if business necessitates)
  - 4 June 2014 (Annual meeting of Council and Mayor Making)

An additional Council meeting has been scheduled for 4 April 2014 because of the gap between the 3 March 2014 meeting and the Annual meeting on 4 June. The April 2014 meeting will only take place if there is a need for any business to be considered and at the discretion of the Democratic Services Manager, following consultation with the Group Leaders as set out in recommendation 2.3. The reason why the Annual Council for 2014/15 is scheduled to take place three weeks later than usual is because it is anticipated that the Local Government Elections will be taking place on 22 May 2014.

- 3.7 Meetings of the Executive and the Highways Committee are aligned with publication of the Forward Plan and call-in dates to give a coherent pattern. Meetings of the Call in Overview and Scrutiny Committee have been provisionally scheduled to fall in between Executive meetings but will only take place if decisions of the Executive are called-in.
- 3.8 Dates for the Health and Wellbeing Board have been included in the calendar and will follow this schedule once the Health and Wellbeing Board has been established.
- 3.9 In general, August has been left clear of meetings, except for meetings of the Adoption Panel, the Fostering Panel and one meeting of the Executive that has been scheduled for 19 August 2013, the Planning Committee on 21 August 2013 and the Call In Overview and Scrutiny Committee on 1 August 2013.



- 3.10 Provision has been made for Member Development activities throughout the municipal year. These events generally commence at 7.00pm, although there will be a few sessions taking place during the daytime, particularly in the early part of 2013/14.
- 3.11 An Overview and Scrutiny programme has been scheduled, including six meetings each of the One Council Overview and Scrutiny Committee, Children and Young People Overview and Scrutiny Committee, Health Partnerships Overview and Scrutiny Committee and Partnership and Place Overview and Scrutiny Committee. Seven meetings of the Budget and Finance Overview and Scrutiny Committee have also been scheduled.
- 3.12 Meetings of the Welsh Harp Joint Consultative Committee will be held in Brent in 2013/14. The dates shown for these meetings also have to be agreed by Barnet Council.
- 3.13 Meetings of the Trading Standards Joint Consortium have been provisionally calendared with three meetings scheduled for the year. The meetings will be alternatively hosted by Brent Council and Harrow Council with the first meeting of the 2013/2014 year scheduled to take place in Harrow. The dates for the meetings taking place in Harrow have yet to be confirmed.
- 3.14 There will be three meetings of Brent Connects – Private Sector Housing, however the date of the third meeting is yet to be confirmed.
- 3.15 The Brent Housing Partnership Talkback Forum will meet four times this municipal year.

#### **4. Financial/Legal/ Implications**

- 4.1 There are none specific to this report.

#### **5. Diversity Implications**

- 5.1 As set out in paragraph 3.4 above.

#### **7. Background Information**

London Borough of Brent Municipal Calendar 2012/2013  
Report No. /01 Municipal Calendar of Meetings 15 May 2012  
BBC Calendar of Religious Festivals

Anyone wishing to inspect the above documents should contact:  
Toby Howes, Democratic Services, Room 105, Brent Town Hall.  
Tel: 020 8937 1307; e-mail: toby.howes@brent.gov.uk

**PETER GOSS**  
**DEMOCRATIC SERVICES MANAGER**

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# LONDON BOROUGH OF BRENT

## CALENDAR OF MEETINGS 2013/2014

<b>MAY 2013</b>			
<b>WED</b>	1		
<b>THUR</b>	2		
<b>FRI</b>	3		
<b>SAT</b>	4		
<b>SUN</b>	5		
<b>MON</b>	6	Early May Bank Holiday	
<b>TUES</b>	7		
<b>WED</b>	8		
<b>THUR</b>	9		
<b>FRI</b>	10		
<b>SAT</b>	11		
<b>SUN</b>	12		
<b>MON</b>	13		
<b>TUES</b>	14	Eve of Shavuot	
<b>WED</b>	15	Shavuot <b>ANNUAL COUNCIL (Mayor Making)</b>	
<b>THUR</b>	16	Shavuot	
<b>FRI</b>	17	<b>Fostering Panel</b>	
<b>SAT</b>	18	<b>Planning Committee site visit</b>	
<b>SUN</b>	19		
<b>MON</b>	20	<b>Executive General Purposes Committee</b>	
<b>TUES</b>	21	<b>Alcohol and Entertainment Licensing Committee Member Development Programme</b>	
<b>WED</b>	22	<b>Planning Committee</b>	
<b>THUR</b>	23		
<b>FRI</b>	24		
<b>SAT</b>	25		
<b>SUN</b>	26		
<b>MON</b>	27	Spring Bank Holiday	
<b>TUES</b>	28		
<b>WED</b>	29	<b>Member Development Programme One Council Overview and Scrutiny Committee</b>	
<b>THUR</b>	30	<b>Partnership and Place Overview and Scrutiny Committee</b>	
<b>FRI</b>	31		

## JUNE 2013

<b>SAT</b>	1		
<b>SUN</b>	2		
<b>MON</b>	3		
<b>TUES</b>	4	<b>Children and Young People Overview and Scrutiny Committee Member Development Programme</b>	
<b>WED</b>	5	<b>Call In Overview and Scrutiny Committee</b>	
<b>THUR</b>	6		
<b>FRI</b>	7	<b>Fostering Panel</b>	
<b>SAT</b>	8		
<b>SUN</b>	9		
<b>MON</b>	10	<b>Adoption Panel</b>	
<b>TUES</b>	11	<b>Health Partnerships Overview and Scrutiny Committee</b>	
<b>WED</b>	12	Budget and Service Planning Away Day	
<b>THUR</b>	13	Budget and Service Planning Away Day	
<b>FRI</b>	14		
<b>SAT</b>	15	<b>Planning Committee site visit</b>	
<b>SUN</b>	16		
<b>MON</b>	17	<b>Executive</b>	
<b>TUES</b>	18	<b>Member Development Programme</b>	
<b>WED</b>	19	<b>Planning Committee</b>	
<b>THUR</b>	20		
<b>FRI</b>	21	<b>Fostering Panel</b>	
<b>SAT</b>	22		
<b>SUN</b>	23		
<b>MON</b>	24	<b>COUNCIL</b>	
<b>TUES</b>	25	<b>Brent Pension Fund Sub-Committee Member Development Programme</b>	
<b>WED</b>	26	<b>Audit Committee Member Development Programme</b>	
<b>THUR</b>	27	<b>Standards Committee</b>	
<b>FRI</b>	28		
<b>SAT</b>	29		
<b>SUN</b>	30		

## JULY 2013

<b>MON</b>	1		
<b>TUES</b>	2	<b>Member Development Programme</b>	
<b>WED</b>	3	<b>Call In Overview and Scrutiny Committee# Health and Wellbeing Board</b>	
<b>THUR</b>	4		
<b>FRI</b>	5		
<b>SAT</b>	6		
<b>SUN</b>	7		

<b>MON</b>	8	<b>Member Development Programme</b>	
<b>TUES</b>	9	Ramadan begins <b>Teachers' Joint Consultative Committee</b> <b>Brent Connects Wembley</b>	
<b>WED</b>	10	<b>One Council Overview and Scrutiny Committee</b> <b>Brent Connects Kilburn and Kensal</b>	
<b>THUR</b>	11	<b>Employees' Joint Consultative Committee</b>	
<b>FRI</b>	12		
<b>SAT</b>	13	<b>Planning Committee site visit</b>	
<b>SUN</b>	14		
<b>MON</b>	15	<b>Adoption Panel</b> <b>Executive</b>	
<b>TUES</b>	16	<b>Highways Committee</b> <b>Brent Connects Harlesden</b> <b>Member Development Programme</b>	
<b>WED</b>	17	<b>Health Partnerships Overview and Scrutiny Committee</b> <b>Planning Committee</b> <b>Brent Connects Willesden</b>	
<b>THUR</b>	18	<b>Children and Young People Overview and Scrutiny Committee</b> <b>Partnership and Place Overview and Scrutiny Committee</b>	
<b>FRI</b>	19	<b>Fostering Panel</b>	
<b>SAT</b>	20		
<b>SUN</b>	21		
<b>MON</b>	22		
<b>TUES</b>	23	<b>Budget and Finance Overview and Scrutiny Committee</b> <b>Brent Connects Kingsbury and Kenton</b>	
<b>WED</b>	24	<b>Welsh Harp Joint Consultative Committee</b>	
<b>THUR</b>	25	<b>Member Development Programme</b> <b>Brent Housing Partnership Board</b>	
<b>FRI</b>	26		
<b>SAT</b>	27		
<b>SUN</b>	28		
<b>MON</b>	29		
<b>TUES</b>	30	<b>Brent Connects Area and Service User Forum Chairs and Lead Managers meeting</b> <b>Brent Housing Partnership Talkback Forum</b>	
<b>WED</b>	31		

## AUGUST 2013

<b>THUR</b>	1	<b>Call In Overview and Scrutiny Committee#</b>	
<b>FRI</b>	2		
<b>SAT</b>	3		
<b>SUN</b>	4		

MON	5		
TUES	6		
WED	7	Ramadan ends	
THUR	8	Eid Ul Fitr	
FRI	9		
SAT	10		
SUN	11		
MON	12	<b>Adoption Panel</b>	
TUES	13		
WED	14		
THUR	15		
FRI	16	<b>Fostering Panel</b>	
SAT	17	<b>Planning Committee site visit</b>	
SUN	18		
MON	19	<b>Executive</b>	
TUES	20		
WED	21	<b>Planning Committee</b>	
THUR	22	<b>Brent Connects – Private Sector Housing</b>	
FRI	23		
SAT	24		
SUN	25		
MON	26	August Bank Holiday	
TUES	27		
WED	28	Janmashtami	
THURS	29		
FRI	30		
SAT	31		

## SEPTEMBER 2013

SUN	1		
MON	2	<b>Adoption Panel</b>	
TUES	3	<b>Member Development Programme</b>	
WED	4	Eve of Jewish New Year (Rosh Hashanah) <b>Planning Committee**</b>	
THUR	5	Jewish New Year (Rosh Hashanah) <b>Call In Overview and Scrutiny Committee#</b>	
FRI	6	Jewish New Year (Rosh Hashanah)	
SAT	7		
SUN	8		
MON	9	<b>COUNCIL</b>	
TUES	10		
WED	11	<b>Health and Wellbeing Board</b> <b>Budget and Finance Overview and Scrutiny Committee</b>	
THUR	12		
FRI	13	Eve of Yom Kippur	

SAT	14	Yom Kippur Liberal Democrat Party Conference <b>Planning Committee site visit</b>	
SUN	15	Liberal Democrat Party Conference	
MON	16	Liberal Democrat Party Conference <b>Executive</b>	
TUES	17	Liberal Democrat Party Conference	
WED	18	Eve of 1 <sup>st</sup> Day of Tabernacles Liberal Democrat Party Conference <b>Planning Committee</b>	
THUR	19	1 <sup>st</sup> Day of Tabernacles	
FRI	20	2 <sup>nd</sup> Day of Tabernacles <b>Fostering Panel</b>	
SAT	21		
SUN	22	Labour Party Conference	
MON	23	Labour Party Conference	
TUES	24	Eve of 7 <sup>th</sup> Day of Tabernacles Labour Party Conference <b>Brent Pension Fund Sub-Committee</b>	
WED	25	7 <sup>th</sup> Day of Tabernacles Navratri begins Labour Party Conference <b>Audit Committee</b>	
THUR	26	8 <sup>th</sup> Day of Tabernacles Labour Party Conference <b>Member Development Programme</b> <b>Brent Housing Partnership Board</b>	
FRI	27		
SAT	28		
SUN	29	Conservative Party Conference	
MON	30	Conservative Party Conference	

## OCTOBER 2013

TUES	1	Conservative Party Conference <b>Brent Connects Kilburn and Kensal</b>	
WED	2	Conservative Party Conference <b>Call In Overview and Scrutiny Committee#</b> <b>Brent Connects Wembley</b>	
THUR	3	<b>Partnership and Place Overview and Scrutiny Committee</b>	
FRI	4		
SAT	5	Navratri begins	
SUN	6		
MON	7		
TUES	8	<b>Budget and Finance Overview and Scrutiny Committee</b> <b>Health Partnerships Overview and Scrutiny Committee</b>	

<b>WED</b>	9	<b>One Council Overview and Scrutiny Committee</b>	
<b>THUR</b>	10	<b>Children and Young People Overview and Scrutiny Committee Highways Committee</b>	
<b>FRI</b>	11		
<b>SAT</b>	12	<b>Planning Committee site visit</b>	
<b>SUN</b>	13	Navratri ends	
<b>MON</b>	14	<b>Adoption Panel Executive</b>	
<b>TUES</b>	15	Eid Ul Adha <b>Brent Connects Harlesden</b>	
<b>WED</b>	16	<b>Planning Committee Brent Connects Willesden Brent Housing Partnership Talkback Forum</b>	
<b>THUR</b>	17	<b>Member Development Programme</b>	
<b>FRI</b>	18	Sharad Poonam <b>Fostering Panel</b>	
<b>SAT</b>	19		
<b>SUN</b>	20		
<b>MON</b>	21		
<b>TUES</b>	22	<b>Barham Park Trust Committee Brent Connects Kingsbury and Kenton</b>	
<b>WED</b>	23		
<b>THUR</b>	24		
<b>FRI</b>	25		
<b>SAT</b>	26		
<b>SUN</b>	27		
<b>MON</b>	28		
<b>TUES</b>	29		
<b>WED</b>	30	<b>Call In Overview and Scrutiny Committee# Health and Wellbeing Board</b>	
<b>THUR</b>	31		

## NOVEMBER 2013

<b>FRI</b>	1	All Saints' Day	
<b>SAT</b>	2	All Souls' Day	
<b>SUN</b>	3	Diwali	
<b>MON</b>	4	Hindu New Year Muslim New Year	
<b>TUES</b>	5	<b>Member Development Programme</b>	
<b>WED</b>	6		
<b>THUR</b>	7		
<b>FRI</b>	8		
<b>SAT</b>	9	<b>Planning Committee site visit</b>	
<b>SUN</b>	10		



MON	11	Adoption Panel Executive Welsh Harp Joint Consultative Committee	
TUES	12	Budget and Finance Overview and Scrutiny Committee	
WED	13	Planning Committee	
THUR	14	Employees' Joint Consultative Committee Welsh Harp Joint Consultative Committee	
FRI	15	Fostering Panel	
SAT	16		
SUN	17	Birthday of Guru Nanek	
MON	18	<b>COUNCIL</b>	
TUES	19	Brent Pension Fund Sub-Committee Teachers' Joint Consultative Committee	
WED	20	Partnership and Place Overview and Scrutiny Committee Trading Standards Joint Advisory Board	
THUR	21		
FRI	22		
SAT	23		
SUN	24		
MON	25		
TUES	26	<b>One Council Overview and Scrutiny Committee</b>	
WED	27	Eve of 1 <sup>st</sup> Day of Hanukkah <b>Call In Overview and Scrutiny Committee#</b>	
THUR	28	1 <sup>st</sup> Day of Hanukkah <b>Member Development Programme Brent Housing Partnership Board Brent Connects – Private Sector Housing</b>	
FRI	29		
SAT	30	St Andrew's Day	

## DECEMBER 2013

SUN	1	1 <sup>st</sup> Advent Sunday	
MON	2		
TUES	3	<b>Standards Committee</b>	
WED	4	Budget and Finance Overview and Scrutiny Committee Health Partnerships Overview and Scrutiny Committee	
THUR	5	Hanukkah ends	
FRI	6		
SAT	7	<b>Planning Committee site visit</b>	
SUN	8	2 <sup>nd</sup> Advent Sunday	
MON	9	Adoption Panel Executive	

<b>TUES</b>	10	<b>Children and Young People Overview and Scrutiny Committee Highways Committee</b>	
<b>WED</b>	11	<b>Planning Committee</b>	
<b>THUR</b>	12		
<b>FRI</b>	13	<b>Fostering Panel</b>	
<b>SAT</b>	14		
<b>SUN</b>	15	3 <sup>rd</sup> Advent Sunday	
<b>MON</b>	16		
<b>TUES</b>	17	<b>Member Development Programme</b>	
<b>WED</b>	18	<b>Health and Wellbeing Board</b>	
<b>THUR</b>	19		
<b>FRI</b>	20		
<b>SAT</b>	21		
<b>SUN</b>	22	4 <sup>th</sup> Advent Sunday	
<b>MON</b>	23		
<b>TUES</b>	24	Christmas Eve	
<b>WED</b>	25	Christmas Day	
<b>THUR</b>	26	Boxing Day	
<b>FRI</b>	27		
<b>SAT</b>	28		
<b>SUN</b>	29		
<b>MON</b>	30		
<b>TUES</b>	31	New Year's Eve	

## JANUARY 2014

<b>WED</b>	1	New Year's Day	
<b>THUR</b>	2	<b>Call In Overview and Scrutiny Committee#</b>	
<b>FRI</b>	3		
<b>SAT</b>	4		
<b>SUN</b>	5		
<b>MON</b>	6		
<b>TUES</b>	7	<b>Member Development Programme</b>	
<b>WED</b>	8	<b>Audit Committee Brent Connects Kilburn and Kensal</b>	
<b>THUR</b>	9		
<b>FRI</b>	10		
<b>SAT</b>	11	<b>Planning Committee site visit</b>	
<b>SUN</b>	12		
<b>MON</b>	13	<b>Adoption Panel</b>	
<b>TUES</b>	14	<b>Partnership and Place Overview and Scrutiny Committee Planning Committee Brent Connects Wembley Brent Housing Partnership Talkback Forum</b>	
<b>WED</b>	15	<b>Executive Brent Connects Willesden</b>	

<b>THUR</b>	16	<b>Budget and Finance Overview and Scrutiny Committee</b>	
<b>FRI</b>	17	<b>Fostering Panel</b>	
<b>SAT</b>	18		
<b>SUN</b>	19		
<b>MON</b>	20	<b>COUNCIL</b>	
<b>TUES</b>	21	<b>General Purposes Committee</b>	
<b>WED</b>	22	<b>One Council Overview and Scrutiny Committee Brent Connects Harlesden</b>	
<b>THUR</b>	23		
<b>FRI</b>	24	Birthday of Mohammed (Sunni)	
<b>SAT</b>	25		
<b>SUN</b>	26		
<b>MON</b>	27	<b>Member Development Programme</b>	
<b>TUES</b>	28	<b>Health Partnerships Overview and Scrutiny Committee</b>	
<b>WED</b>	29	Birthday of Mohammed (Shia)	
<b>THUR</b>	30	<b>Brent Housing Partnership Board</b>	
<b>FRI</b>	31		

## FEBRUARY 2014

<b>SAT</b>	1		
<b>SUN</b>	2		
<b>MON</b>	3		
<b>TUES</b>	4	<b>Budget and Finance Overview and Scrutiny Committee Brent Connects Kingsbury and Kenton</b>	
<b>WED</b>	5	<b>Call In Overview and Scrutiny Committee# Children and Young People Overview and Scrutiny Committee</b>	
<b>THUR</b>	6		
<b>FRI</b>	7		
<b>SAT</b>	8	<b>Planning Committee site visit</b>	
<b>SUN</b>	9		
<b>MON</b>	10	<b>Adoption Panel</b>	
<b>TUES</b>	11	<b>Brent Connects Area and Service User Forum Chairs and Lead Managers meeting</b>	
<b>WED</b>	12	<b>Planning Committee</b>	
<b>THUR</b>	13	<b>Highways Committee</b>	
<b>FRI</b>	14	<b>Fostering Panel</b>	
<b>SAT</b>	15		
<b>SUN</b>	16		
<b>MON</b>	17	<b>Executive</b>	
<b>TUES</b>	18	<b>Member Development Programme</b>	
<b>WED</b>	19	<b>Planning Committee**</b>	
<b>THUR</b>	20		
<b>FRI</b>	21		

<b>SAT</b>	22		
<b>SUN</b>	23		
<b>MON</b>	24		
<b>TUES</b>	25	<b>Brent Pension Fund Sub-Committee</b>	
<b>WED</b>	26	<b>Health and Wellbeing Board</b>	
<b>THUR</b>	27		
<b>FRI</b>	28		

## MARCH 2014

<b>SAT</b>	1	St David's Day	
<b>SUN</b>	2		
<b>MON</b>	3	<b>COUNCIL</b>	
<b>TUES</b>	4	<b>Teachers' Joint Consultative Committee</b>	
<b>WED</b>	5	<b>Call In Overview and Scrutiny Committee# Employees' Joint Consultative Committee</b>	
<b>THUR</b>	6		
<b>FRI</b>	7		
<b>SAT</b>	8	<b>Planning Committee site visit</b>	
<b>SUN</b>	9		
<b>MON</b>	10	<b>Adoption Panel</b>	
<b>TUES</b>	11	<b>Standards Committee</b>	
<b>WED</b>	12	<b>Planning Committee</b>	
<b>THUR</b>	13	<b>Member Development Programme</b>	
<b>FRI</b>	14		
<b>SAT</b>	15		
<b>SUN</b>	16		
<b>MON</b>	17	St Patrick's Day	
<b>TUES</b>	18	<b>Health Partnerships Overview and Scrutiny Committee One Council Overview and Scrutiny Committee</b>	
<b>WED</b>	19	<b>Audit Committee Children and Young People Overview and Scrutiny Committee</b>	
<b>THUR</b>	20	<b>Highways Committee Partnership and Place Overview and Scrutiny Committee Welsh Harp Joint Consultative Committee</b>	
<b>FRI</b>	21	<b>Fostering Panel</b>	
<b>SAT</b>	22		
<b>SUN</b>	23		
<b>MON</b>	24	<b>Executive</b>	
<b>TUES</b>	25	<b>Brent Connects Kilburn and Kensal</b>	
<b>WED</b>	26	<b>Brent Connects Wembley</b>	
<b>THUR</b>	27		
<b>FRI</b>	28		
<b>SAT</b>	29		
<b>SUN</b>	30		

MON	31		
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## APRIL 2014

TUES	1	Brent Connects Willesden	
WED	2	Member Development Programme	
THUR	3		
FRI	4		
SAT	5	Planning Committee site visit	
SUN	6		
MON	7		
TUES	8	Brent Connects Harlesden	
WED	9	Health and Wellbeing Board Planning Committee Brent Connects Kingsbury and Kenton	
THUR	10	Call In Overview and Scrutiny Committee#	
FRI	11		
SAT	12		
SUN	13	Baisakhi	
MON	14	Eve of 1 <sup>st</sup> Day of Passover Adoption Panel COUNCIL	
TUES	15	1 <sup>st</sup> Day of Passover	
WED	16	2 <sup>nd</sup> Day of Passover	
THUR	17		
FRI	18	Good Friday	
SAT	19		
SUN	20	Eve of 7 <sup>th</sup> Day of Passover Easter Sunday	
MON	21	7 <sup>th</sup> Day of Passover Easter Bank Holiday	
TUES	22	8 <sup>th</sup> Day of Passover Executive	
WED	23	St George's Day	
THUR	24	Member Development Programme Brent Housing Partnership Board	
FRI	25	Fostering Panel	
SAT	26		
SUN	27		
MON	28		
TUES	29		
WED	30	Brent Housing Partnership Talkback Forum	

## MAY 2014

THUR	1		
FRI	2		
SAT	3		
SUN	4		
MON	5	Early May Bank Holiday	
TUES	6		
WED	7		
THUR	8	<b>Call In Overview and Scrutiny Committee#</b>	
FRI	9		
SAT	10	<b>Planning Committee site visit</b>	
SUN	11		
MON	12	<b>Adoption Panel</b>	
TUES	13		
WED	14	<b>Planning Committee</b>	
THUR	15		
FRI	16	<b>Fostering Panel</b>	
SAT	17		
SUN	18		
MON	19		
TUES	20		
WED	21		
THUR	22	<b>Local Government and European Parliamentary Elections (PROVISIONAL)</b>	
FRI	23		
SAT	24		
SUN	25		
MON	26	Spring Bank Holiday	
TUES	27	<b>Member Development Programme</b>	
WED	28		
THUR	29		
FRI	30		
SAT	31	<b>Member Development Programme</b>	

## JUNE 2014

SUN	1		
MON	2		
TUES	3	Eve of Shavuot	
WED	4	Shavuot <b>ANNUAL COUNCIL (Mayor Making)</b>	
THUR	5	Shavuot	
FRI	6		
SAT	7		
SUN	8		
MON	9	<b>Adoption Panel*</b>	
TUES	10		
WED	11		
THUR	12		

<b>FRI</b>	13	<b>Fostering Panel*</b>	
<b>SAT</b>	14	<b>Planning Committee site visit*</b>	
<b>SUN</b>	15		
<b>MON</b>	16	<b>Executive*</b>	
<b>TUES</b>	17		
<b>WED</b>	18	<b>Planning Committee*</b>	
<b>THUR</b>	19		
<b>FRI</b>	20		
<b>SAT</b>	21		
<b>SUN</b>	22		
<b>MON</b>	23		
<b>TUES</b>	24		
<b>WED</b>	25		
<b>THUR</b>	26		
<b>FRI</b>	27		
<b>SAT</b>	28		
<b>SUN</b>	29		
<b>MON</b>	30		

## JULY 2014

<b>TUES</b>	1		
<b>WED</b>	2	<b>Call In Overview and Scrutiny Committee*#</b>	
<b>THUR</b>	3		
<b>FRI</b>	4		
<b>SAT</b>	5		
<b>SUN</b>	6		
<b>MON</b>	7		
<b>TUES</b>	8		
<b>WED</b>	9		
<b>THUR</b>	10		
<b>FRI</b>	11		
<b>SAT</b>	12	<b>Planning Committee site visit*</b>	
<b>SUN</b>	13		
<b>MON</b>	14	<b>Adoption Panel* COUNCIL*</b>	
<b>TUES</b>	15		
<b>WED</b>	16	<b>Planning Committee*</b>	
<b>THUR</b>	17		
<b>FRI</b>	18	<b>Fostering Panel*</b>	
<b>SAT</b>	19		
<b>SUN</b>	20		
<b>MON</b>	21	<b>Executive*</b>	
<b>TUES</b>	22		
<b>WED</b>	23		

<b>THUR</b>	24		
<b>FRI</b>	25		
<b>SAT</b>	26		
<b>SUN</b>	27		
<b>MON</b>	28		
<b>TUES</b>	29		
<b>WED</b>	30		
<b>THUR</b>	31		

**Footnote**

- \* **Provisional** All dates after 4 June 2014 are provisional.
- \*\* **Planning Committee** meetings marked with asterisks will not consider any planning or other applications.
- # **Call in Overview and Scrutiny Committee** will only meet if any decisions of the Executive are called in.